



[www.igmasa.com](http://www.igmasa.com)

## IGMASA MANAGEMENT What makes us different?

Our size, location, close rapport with clients; as well as our friendly and personalized client's relationships...

Since 1987 we provide ideas and solutions for helping companies in their internationalization processes. Our DNA is made of the know-how and experiences of an **economists and lawyers** team, built up on a daily basis of these almost 30 years implementing solutions.

We are different *because we ease our client's good businesses, because we help them obtain outstanding results, because we provide them with the resources for success.*

**WE PUT OURSELVES IN YOUR SHOES. Where do you want to go?**

### COMPANY, TRUST, AND FOUNDATION INCORPORATION

- ◆ M&A and corporate bylaws preparation
- ◆ Assistance with notarial procedures
- ◆ Tax filings
- ◆ Company Registry filing

### REGISTERED OFFICE AND NOMINEE SERVICES

- ◆ Managers, Council, Directors
- ◆ Secretarial services for the Management Board or the Board of Directors

### TAX CONSULTING

- ◆ Fiscal follow-up of companies
- ◆ Transfer pricing
- ◆ Tax advise for individuals (members, managers, directors)

### DUE DILIGENCE

- ◆ Analysis of companies' tax position
- ◆ Review of companies' accounting and financial positions

### FINANCIAL STATEMENTS CONSOLIDATION

- ◆ Compliance of accounting obligations according to NICs
- ◆ Coordination with auditors
- ◆ Voluntary consolidations as an information element for the Board of Directors.

### BUSINESS PROCESSES OUTSOURCING

- ◆ Financial transactions. Bank account tracking
- ◆ Suppliers and creditors documents reception and follow-up
- ◆ Accounting and preparation of annual accounts and financial statements
- ◆ Reporting and mandatory filings.
- ◆ Sales follow-up. Invoices preparation and forwarding.
- ◆ Patent management
- ◆ Personnel selection and recruiting services
- ◆ Translation services
- ◆ Executive secretary services

### INTERNATIONAL TRADE

- ◆ Design of internationalization strategies
- ◆ International business promotion
- ◆ Tax planning for international trade projects

### TAILOR-MADE COMPUTER SERVICES

- ◆ Computing services
  - Your own or leased server in our facilities.
  - Domain hosting, email accounts and your computer programs.
  - Intra networks
- ◆ Telephone service based on IP lines
  - Individual telephone lines
  - Telephone networks

ANDORRA  
BELGIUM  
CURAÇAO  
CYPRUS  
ENGLAND  
HONG KONG  
LUXEMBOURG  
MALTA  
NEW ZEALAND  
PORTUGAL  
SINGAPORE  
SPAIN  
THE NETHERLANDS  
URUGUAY  
U.S.A. (Miami)

